

General Standard Terms and Conditions for Publication against Payment in the "Federal Gazette" [Bundesanzeiger]*

As of January 2008

Copy

Only perfect legible type-written manuscripts that are ready for publication or faultlessly printed A4 or A3 texts are recognised as copy for texts that are to be published. The publishers don't take responsibility for faulty manuscripts.

The copy may only include texts, illustrations or diagrams that the customer wants to have printed in the Federal Gazette. There is no obligation to return or keep submitted copy that is not intended for publication.

Publication orders, whose contents offend against legislation, official regulations and good manners, will not be carried out.

Artwork

Art work that is ready for reprography must be submitted for any emblems, illustrations or diagrams in line or halftone form that are to be published.

Type matter and layout forms

On account of the comparability of information and rational work flow all kinds of publications against payment are solely printed in the unified font types and layout forms that the Federal Gazette generally uses for individual elements and rubrics. No galley proofs will be send out. As a general rule the following applies:

Type page: 180 × 263 mm (incl. headline)
Font: Melior
Point system: Didot

Official and non-official section

Official section:

Measures: 87 mm (= 1-column)
180 mm (= 2-column)
257 mm (= toppled)
Font sizes: Captions 24, 16, 10 point semi-bold
Basic font 8/8 point
Notes 7/7 point

Non-official section:

Measure: 87 mm
Font sizes: Captions 10 point semi-bold
Basic font 8/8 point

Judicial and other announcements

Measures: 87 mm (= 1-column)
180 mm (= 2-column)
257 mm (= toppled)
Font sizes: Captions 8 point semi-bold; for reports
12 point, 10 point, 9 point semi-bold
Basic font 8/8 point
Foot notes 7/7 point

Correction of misprints

Should printer's errors – in spite of the great care taken – occur, these will on request then be remedied by means of a corrective text drawn up by the publishers. There shall be no claim to complete repetition of the publication or to a price reduction.

Publication charges

Publication charges are calculated in millimetres from separating line to separating line.

Measures up to: 87 mm = 0,89 €
180 mm = 1,78 €
257 mm = 2,50 €

in each case plus 19 % VAT.

In the event of price alterations the point in time of publications is authoritative for the calculation. The publishers are entitled to demand advance payments on costs.

For publications in English and French a surcharge of 20 % shall be invoiced; surcharges for other foreign languages shall be invoiced according to agreement.

Deadlines

For limited publications of up to 3 type-written A4 pages there must be 3 working days (Mondays to Fridays) between receipt of the copy and the publishing date and in this connection receipt of the manuscript must have taken place by the time of 12.00 a.m. Deadlines for more detailed manuscripts shall be according to agreement.

The publishing company shall not be liable in the event that publication documents are not sent in due time and form. Incidentally the publishing company's liability shall be limited to intent and gross negligence, unless it concerns a breach of cardinal duties. Changes in respect of the original order placed shall only be binding upon the publishing company, if it has acknowledged the changes in writing.

Publishing dates

The Federal Gazette appears on Tuesdays to Saturdays, except on public holidays and the day thereafter.

* Delivery of data and publication in the „electronical Bundesanzeiger“ are subject to separate terms which can be found on the Internet: <https://www.ebundesanzeiger.de>.



**Bundesanzeiger
Verlag**

[Publishers of the Federal Gazette]